

Constitution & Bylaws of Illinois Directors of Student Activities

ARTICLE I: NAME, INCORPORATION, SEAL

Sec. 1 – The name of the organization shall be the Illinois Directors of Student Activities (IDSA).

Sec. 2 – This organization is a not-for-profit corporation of Illinois.

Sec. 3 – The seal of this organization shall be the outline of the State of Illinois bearing the initials IDSA and the words “Illinois Directors of Student Activities”.

ARTICLE II: PURPOSE

Sec. 1 – To improve student activity understanding and relationships throughout the schools in the state and nation.

Sec. 2 – To foster a closer working relationship with the Illinois High School Association, the National Association of Student Activities Advisors (NASAA), other State School Associations, and other organizations working for state and national student activities progress.

Sec. 3 – To foster high standards of professional proficiency among all members.

Sec. 4 – To develop greater unity, uniformity and fellowship among all members.

Sec. 5 – To improve the articulation of co-curricular activities in the total educational program.

Sec. 6 – To provide an opportunity for exchange of ideas concerning mutual problems and practices.

Sec. 7 – To promote the establishment of the position of Student Activities Director in the schools of Illinois.

Sec. 8 – To develop a program of education and training to improve the levels of involvement and performance of the directors in the school activities.

Sec. 9 – To encourage the development of student activities in the schools of Illinois.

Sec. 10 – To establish an ongoing organization of advisors to aid and assist the growth of the IDSA.

ARTICLE III: MEMBERSHIP AND DUES

Sec. 1 – Eligibility: All student activities sponsors and directors in public and private schools of Illinois are eligible for membership.

Sec. 2 – Voting: All convention attendees will be eligible to cast a vote for elections and other IDSA issues.

Sec. 3 – Honorary: The Executive committee may vote Honorary memberships.

ARTICLE IV: OFFICERS AND BOARD OF DIRECTORS

Sec. 1 – The officers of this organization shall be the President, the President-Elect, the Secretary and the Treasurer. No person holding one of these offices shall also serve as any other officer in this organization. The term of office shall consist of two years.

Sec. 2 – Duties of the President: The President shall preside at all meetings of the IDSA as Chief Executive Officer. The President shall have the power to appoint special committees and call special meetings. The President shall serve a two-year term.

Sec. 3 – Duties of the President-Elect: The President-Elect shall work with the Executive Committee on matters relative to planning the activities for his/her term in office. The President-Elect shall assume the duties of the President in case of absence or inability to act. The President-Elect shall succeed the President after serving two years as President-Elect.

- Sec. 4 – Duties of the immediate past-President:** The immediate Past-President shall act as an advisor to the President and the Executive Committee. The immediate past-President shall serve as Chairperson of Public Relations.
- Sec. 5 – Duties of the Secretary:** The Secretary shall be the chief correspondence officer responsible for the records and proceedings, issuing of ballots, notices, publications, reports and other items necessary for proper operation of the IDSA. The Secretary shall conduct meetings in the absence of the President and President-Elect. The Secretary shall serve a two-year term.
- Sec. 6 – Duties of the Treasurer:** The Treasurer shall be the chief financial officer responsible for the receipt and disbursement of funds as authorized by the Executive Committee. The Treasurer shall submit a financial report as routine order of business at all IDSA meetings. The Treasurer shall submit a yearly financial statement at the State Convention. The Treasurer shall serve a two-year term.
- Sec. 7 – Unexpired Terms of Officers:** If an officer is unable to complete a term, for any reason, the president shall appoint a replacement to serve until the next annual convention with the approval of the Executive Committee.
- Sec. 8 – The Board of Directors:** The Board of Directors shall consist of the Executive Committee representing anyone who is committed to promoting Student Activities within their school.
- Sec. 9 – Quorum:** A quorum shall consist of a majority of the membership of the Board of Directors.

ARTICLE V: EXECUTIVE COMMITTEE

- Sec. 1 – Membership:** The Executive shall be comprised of all duly elected officers specified in Article IV, each having one vote on all legislative matters.
- Sec. 2 – Legislative Action:** The Executive Committee shall act on all matters pertaining to membership and legislation in accordance with the Constitution.
- Sec. 3 – Quorum:** A quorum shall consist of 3/5 of the membership of the Executive Committee and any action taken shall be based on a simple majority vote.
- Sec. 4 – Vacancies:** In the event of an emergency, the Executive Committee may call a special meeting or may poll the active membership. The Executive Committee shall have the power to fill vacancies created on the Committee or take any necessary action in the interests of this organization in accordance with the constitution and bylaws of this organization.

ARTICLE VI: MEETINGS

- Sec. 1 – Regular:** To be decided by the Executive Committee.
- Sec. 2 – Elections:** Elections shall be a part of the annual convention.

ARTICLE VII: COMMITTEES (TO BE SELECTED BY THE EXECUTIVE COMMITTEE)

- Sec. 1 – Nominating Committee:** May include 5 members, one of whom will be the President-Elect, who shall chair the committee. The Nominating Committee shall prepare a slate of officers to be voted on at the annual convention. They shall serve one-year terms and may be reappointed.
- Sec. 2 – Convention Committee** shall consist of the President and a convention chairperson and other interested members. The committee is responsible for the organization, implementation, and evaluation of the state convention.
- Sec. 3 – Awards Committee** shall consist of a minimum of 3 members of the executive committee. The committee shall be responsible for evaluating and selecting the awards each year.
- Sec. 4 – Scholarship Committee** shall consist of a minimum of 3 members for the development, implementation, and selection of a monetary scholarship to a student of a convention attending school for the purpose of attending camp relating to any student activities.

ARTICLE VIII: ELECTIONS AT THE STATE CONVENTION

- Sec. 1 – Nomination of Slate Officers:** The Nomination Committee shall present the slate at the annual convention in November.
- Sec. 2 – Nominations** may be made from the Floor.
- Sec. 3 – Preparation of the Ballot:** All contested offices shall be voted by paper ballot. Election will be determined by majority vote.
- Sec. 4 – Issuing the Ballot:** The Secretary shall issue ballots to a representative from each person present at the convention.
- Sec. 5 – New Officers:** The President will install new officers as the last order of business at the annual convention.

ARTICLE IX: CONSTITUTIONAL REVISION

- Sec. 1 – Constitutional Purpose:** The Constitution of the IDSA has been developed to best serve the purpose of the organization as outlined in Article II.
- Sec. 2 – Amendments:** Shall be by referendum vote of convention attendees.
- Sec. 3 – Adoption of Amendments:** Shall be by majority of votes at the annual convention.
- Sec. 4 – Referendum:** May be proposed by the Executive Committee or by a petition.

ARTICLE X: AMENDMENT TO BYLAWS

- Sec. 1 – Bylaws Purpose:** Developed to best serve the purpose of the organization as outlined in Article II.
- Sec. 2 – Amendments:** Shall be by referendum vote of active members.
- Sec. 3 – Adoption:** Shall be by majority of votes at the annual convention.
- Sec. 4 – Referendum:** All amendments may be proposed by the Executive Committee or by a petition of 30 active members to the Executive Committee.